

The Hus-Ski Lodge Ltd.

**101 Burramys Rd
Perisher Valley
NSW**

**COVID-19 Safety Plan REVISION 5
June 10 2022**

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1 Introduction.

1.1 Purpose

The Hus-Ski Lodge Committee is aware of the risks of COVID-19 and its duty of care in relation to the use of the lodge during the current COVID-19 pandemic, and the health and safety of those staying in the premises. It will strive, as far as is practicable and reasonable, to ensure the lodge is used and occupied in accordance with accepted government policy and guidelines along with considered legal opinion.

This COVID-19 Safety Plan sets out the intended use of and restrictions for, the use of Hus-Ski Lodge during the current, COVID-19 pandemic. It is intended to guide the use of the lodge in a manner that will assist in minimising potential transmission of the virus to members and their guests, and any wider spread.

It has taken account of the various restrictions and guidelines issued by relevant authorities at the Federal and State Government level as well as directions issued by relevant authorities such as NSW Health, Safe Work Australia, NSW National Parks and Wildlife Service (authority controlling the National Park and lessor) and Vail Resorts (resort operator) where they exist from time to time.

All members and their guests are required to comply with this plan and any further directions issued by the Committee of Hus-Ski Lodge either directly or through the Weekly Duty Officer during their stay. Non-compliance with this plan and any further rules or regulations that may arise during the season, may result in the immediate cancellation of Membership and refusal of future bookings by guests.

1.2 Risk Management Response

COVID-19 is still a significant health risk to the community and individuals; this plan addresses these risks in a methodical fashion. Appendix A provides a Risk Management and Action Plan. Appendix B provides cleaning and sanitizing guidelines.

1.3 Actions and monitoring

The COVID-19 pandemic is an ongoing and evolving situation with rapidly changing rules and requirements. The Club committee is aware of the impacts of health warnings and is monitoring the situation.

The Committee will take action as and when is necessary in the event that:

- There is a COVID-19 infection within the Lodge or an identified high risk situation (viz COVID-19 like symptoms).
- The use of the Resort changes or is closed.
- The official Health and Workplace guidelines and rules change.
- Government or Lodge Lessor (NPWS) direction or a decision by the primary resort operator to modify or cease operations at the resort.

Members will be notified of any impact to the use of the Lodge prior to or during their stay so they are able to make their own individual judgements about attending the Lodge. Attendance at the Lodge, and the potential risks that this may entail, is the sole responsibility of members and guests.

The Club Committee will put this plan on the Hus-Ski website (<https://www.hus-ski.com.au>) and provide a copy in the entry lobby of the Lodge.

1.4 Roles and Responsibilities

The following briefly outlines the roles and responsibilities of the various persons and groups responsible for people staying within the Lodge.

- **Club Committee:** setting policy in relation to COVID-19, overseeing of the use and restrictions relating to the Lodge, dealing with and resolving COVID-19 infections, liaison with relevant authorities, advice to members on relevant issues, ongoing monitoring of lodge occupancy, providing relevant signage as/if required and cleaning & sanitizing facilities.
- **Booking Clerk:** Assisting the Committee in advising members and guests of the COVID-19 Safety Plan and appointing the Weekly Duty Officer.
- **Weekly Duty Officer:** The Committee will be in contact with the Weekly Duty Officer on a regular basis, meaning that any reasonable request or instruction from the Weekly Duty Officer is being made on behalf of the Committee. The Weekly Duty Officer is responsible for compliance with the COVID-19 Safety Plan, reporting possible and actual infections, reporting breaches of this plan and acting on instructions of the Committee.
- **Members and Guests:** adhering to any directions from the Weekly Duty Officer who is in regular contact with the Committee, compliance with the COVID-19 Safety Plan, reporting possible and actual infections, cleaning of the Lodge after occupation to the specified level, using recommended distancing, hygiene and cleanliness measures required by this plan during their stay.
Each group/member must understand the roles, responsibilities and reporting lines associated with the Lodge. **The Committee will have little tolerance for breaches of booking and accommodation guidelines, non-adherence to this COVID Safety Plan and any other rules or regulations pertaining to health and safety in force at the time.** Any breaches by members and guests may result in immediate cancellation of Membership and refusal of future bookings by Guests.
All people staying at Hus-Ski should be mindful of their responsibility to other people at the Lodge in terms of respecting those people's opinions & feelings as well as an individual's health & wellbeing situation.
****Members and Guests are requested to bring enough **Rapid Antigen Test (RAT)** kits to enable each of their family or group to do at least two RATs each, along with masks and gloves.

1.5 COVID testing and reporting:

- The Committee is requesting that all members and guests as a minimum, do a Rapid Antigen Test if they show any COVID symptoms prior to their stay at the Lodge.
- The committee is also recommending that all members, member's family and guests do, as a minimum, a RAT as a matter of course prior to their stay regardless of how they feel at the time. Any "positive" results should be reported to the Booking Clerk for refund purposes.

1.6 Supporting documentation

The following provides further detail on specific requirements:

- Risk Management Response and Action Plan (**Appendix A**).
- Cleaning guidelines (**Appendix B**)

2 Use and Occupation of Lodge

2.1 General requirements

- Practice good hygiene procedures and protocols
- Cover your mouth when coughing and sneezing
- Wash your hands with soap and water often and for at least 20 seconds
- Use alcohol-based hand sanitisers if hand washing is not possible at the time
- Clean and sanitise surfaces often
- Use the dishwasher in max setting and minimise use of tea towels
- If you are sick stay home
- Minimise physical contact and maintain a suitable distance from others where possible, (1.5m)

There are sanitising sprays dispensers installed strategically around the Lodge to assist members and their guests to comply with the above requirements as well as advice in relation to cleaning procedures. There are appropriate cleaning products located in all toilet & bathroom areas, the kitchen, laundry and the ski room toilet. Appendix B outlines a general cleaning list for the Lodge. This is not exhaustive and is a guide only.

2.2 Restrictions on attendance at Hus-Ski Lodge.

A member, their family or their guest/s **will not be permitted to attend** the lodge if:

- a) They are or have been infected with COVID-19 and have not undergone the government regulated isolation period of seven days and are not still clear of symptoms.
- b) They are unwell and/or are showing symptoms of COVID-19 and have not tested negative with a PCR or rapid antigen test.

2.3 Occupation of Lodge

In response to and consideration of government and health authorities' guidelines, the use of the Lodge during the COVID-19 pandemic will change from pre pandemic days in the following ways:

- a) There will be a greater focus on continuous cleaning and personal hygiene.
- b) There are procedures that must be followed if a member or guest displays COVID like symptoms. See Section 2.6

2.4 People using the Lodge

1.5m social distancing is an integral part of reducing the risk of spreading COVID-19. The Committee requests that people staying at the lodge be mindful of other people's "space" and maintain adequate social distancing whenever and wherever possible.

Any proposed visitors to the Lodge must be approved by all other members or guests prior to them arriving. Balcony and ski room toilet only, to be used otherwise.

2.5 Lodge cleaning

Members and guests are responsible for ensuring the Lodge has been cleaned to a high standard as this is an important strategy to minimise transmission risk. Not being diligent in this matter may lead to the Lodge being shut down. Sanctions may be applied to members or their guests in these instances.

The checklist in Appendix B provides some guidance on the cleaning approach but may not deal with every situation. Each Weekly Duty Officer will be tasked in ensuring compliance with cleaning requirements.

2.6 Actions in the Event of a suspected COVID-19 contamination in the Lodge

If a person has symptoms of COVID-19 which include; fever (37.5°C or higher), cough, sore throat, shortness of breath (difficulty breathing), loss of taste or loss of smell. The following process will be undertaken:

- a) The person will isolate in their bedroom under the direction of the Weekly Duty Officer. If that person is a minor, their parent or guardian will be responsible for the care of that minor and that parent/guardian will also isolate. These people will do a RAT along with any other persons who have been sharing the same bedroom.
- b) **If positive results are shown, those people with positive results must leave the Lodge as soon as is practically possible** as should others who have been sharing the same allocated bedroom regardless of their test result. It is not possible or considered practical and safe to isolate at Hus-Ski. Not having available transport back to their normal residence without the assistance of other family or group members at the Lodge who have not tested positive, does not give people who have tested positive an excuse to stay.
- c) Please ensure transport suppliers are aware of your situation and follow NSW Health guidelines on travelling when infected with COVID.
- d) Remaining members and guests should do a thorough clean and sanitisation of all areas of the lodge that have been frequented by the suspected or infected person and monitor closely for any symptoms.
- e) The Weekly Duty Officer is to phone the Hus-Ski president - Warwick Dean 0412 203 688, (02) 9451 8813 and advise him of the situation and the results of the RATs.

The Committee's decision in the case of positive tests as outlined in (a) & (b) above, will be final.

NB. There is a contactless thermometer in the First Aid cupboard in the lower lounge room. There is also a supply of N95 facemasks and gloves that are to be used in emergencies.

The committee asks that people bring enough RAT kits to enable each of their family or group members the ability to do two tests each during their stay.

2.7 Bookings

Subject to government restrictions and advice, the Lodge will remain open for bookings and occupation. The booking process will include the following actions to ensure compliance with this Plan:

- A Weekly Duty Officer will be appointed as normal for each week or part thereof of Lodge booking.
- A COVID-19 Safety Plan will be issued to each group, member or guest staying at the Lodge. Members who host guests will be responsible for the actions of their guests including compliance with the plan.
- Each Weekly Duty Officer shall ensure compliance with the plan and ensure that the bedrooms and people therein are as shown on the Accommodation Register.
- Each Weekly Duty Officer shall inform the Committee of non-compliance with this Plan and of any COVID-19 infections or high risk situations (i.e COVID-19 like symptoms) as per section **2.6**.

If any members wish to cancel bookings, the cancellation policy as outlined at the time of booking will come into effect

Appendix A

Risk Management Response and Action Plan

Table 4: Hus-Ski Lodge COVID-19 Action Plan

Lodge areas	What are the risks/issue	What actions to take
STRATEGY: Promoting good hygiene and cleaning protocols within the Lodge to best achieve infection prevention and control.		
Ski room/entry	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, security lock 	<ul style="list-style-type: none"> Provide hand sanitizer Daily cleaning/disinfection Obey COVID safety signs displayed Maintain social spacing
Kitchen	<ul style="list-style-type: none"> High risk infection area due to communal cooking situation Contamination when persons enter and touch surfaces, door handles, garbage receptacles, dishwashers, ovens, cook tops, refrigerators, freezer, sinks, taps, crockery, cutlery, utensils, pots/pans, microwaves. Contamination from food preparation Physical distancing constraints. 	<ul style="list-style-type: none"> Use foam hand wash and sanitiser Plan cooking times to assist physical spacing. Daily cleaning & disinfecting Obey COVID safety signs displayed Restrict numbers to preferably two persons at any one time. All used crockery, utensils etc. to be placed in the Lodge's commercial dishwasher, washed on maximum setting and "air dried" where possible. A thorough cleaning of surfaces to be conducted after use.
Dining room	<ul style="list-style-type: none"> High risk infection area due to communal eating situation Contamination when persons enter and touch surfaces, tables, chairs 	<ul style="list-style-type: none"> Use sanitiser provided. Physically distance Clean and disinfect after every meal
Lounge room	<ul style="list-style-type: none"> High risk infection area due to communal seating situation Contamination when persons enter and touch surfaces, sit on seats. 	<ul style="list-style-type: none"> Use hand sanitiser Clean and disinfect regularly
Bedrooms	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, security lock Infection transfer by pillows, linen blankets, heaters, windows 	<ul style="list-style-type: none"> Cleaning/sanitizing after use Consider rotating doona for blanket or vice versa and swapping to spare pillows and blankets All touch surfaces to be regularly cleaned and sanitised.
Bathrooms	Contamination when persons enter and touch surfaces, door handles, sinks, shower facilities, heaters, windows, bins	<ul style="list-style-type: none"> Use foam hand wash Cleaning/sanitising after use Hand washing Obey COVID safe signs displayed
General use areas	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, heaters, windows, curtain pulls, blind chains, light switches, books and games 	<ul style="list-style-type: none"> Cleaning/sanitising after use Sanitation stations Obey COVID safe signs displayed

Laundry	<ul style="list-style-type: none"> Contamination when persons enter and touch surfaces, door handles, sinks, washing machine. 	<ul style="list-style-type: none"> Cleaning/sanitizing after every use. Minimise usage by members and guests by taking dirty clothes home. Obey COVID safe signs displayed
Drying room	<ul style="list-style-type: none"> High risk infection area due to communal storage of ski clothes exposed to resort facilities that may be contaminated Contamination when persons enter and touch surfaces, door handles, light switches 	<ul style="list-style-type: none"> Area to be cleaned and sanitised daily, clothes and ski gear to be separated on racks & shelves by room occupancy. Clothes to be taken to bedrooms when suitable. Light to be left on during day usage periods to minimise switch touching.
General	<ul style="list-style-type: none"> Tools for people to use to self-check and sanitise. Congregating of people 	<ul style="list-style-type: none"> Forehead thermometer, masks, gloves Extra cleaning supplies in storeroom Maintain suitable distancing
Focusing on good cleaning protocols.		
<ul style="list-style-type: none"> Understand hygiene needs and cleaning protocols 	<ul style="list-style-type: none"> Familiarise yourself with guidelines for all persons. Guidelines for personal hygiene and cleaning are to be always adhered to. Obey physical distancing guidelines as indicated throughout the lodge. 	
<ul style="list-style-type: none"> Suitable products/facilities for cleaning 	<ul style="list-style-type: none"> Cleaning and sanitising facilities are present in appropriate locations, throughout the lodge. Spare sanitising and cleaning supplies are available in storeroom. 	
COVID outbreaks within the Lodge		
<ul style="list-style-type: none"> Risk management 	<ul style="list-style-type: none"> Refer to Section 2.6. 	
<ul style="list-style-type: none"> Communication and accountability 	<ul style="list-style-type: none"> The Weekly Duty Officer is responsible for communication with the Committee. 	
<ul style="list-style-type: none"> Infection within lodge 	<ul style="list-style-type: none"> Define the steps needed for addressing potential and actual infections within the Lodge, as well as steps to conform with government guidelines/requirements 	
<ul style="list-style-type: none"> People arriving with possible infections--prevention 	<ul style="list-style-type: none"> Members and guests requested to perform a Rapid Antigen Test (RAT) prior to attending the lodge. 	
Communication with members and guests		
<ul style="list-style-type: none"> Communication, education and awareness 	<ul style="list-style-type: none"> Members and Guests are to familiarise themselves with the COVID-19 Safety Plan before attending the Lodge. Contact Hus-Ski president with any questions or queries. 	

Appendix B

Cleaning and sanitising guidelines

Hus-Ski Lodge.

Cleaning guidelines to help prevent the spread of COVID-19 based on Federal/State Guidelines, 2021.

The following cleaning/sanitising products are in stock at Hus-Ski.

Foam hand wash is supplied in each bathroom, the laundry, the ski room toilet and the kitchen. This should be used regularly. There are refills for the pump-packs in the storeroom in small containers and a 5 litre bulk container).

Hand sanitiser (with $\geq 70\%$ ethyl alcohol) is available in spray packs and located in strategic locations throughout the Lodge. This hand sanitiser is also suitable to use on soft furnishings by applying a “non-wetting” light spray and allowing it to “air dry”.

Citra Gold (similar to “Spay & Wipe”) supplied in each bathroom, the laundry, the ski room toilet and the kitchen. To be used for general cleaning of all surfaces in the lodge prior to sanitising.

Bathroom WIZ For cleaning shower cubicles, doors etc.

“**Hypoklean**” is a hospital grade disinfectant that should be used after hard surfaces have been cleaned with the normal detergent based products available in the Lodge. It is kept in the storeroom for weekly use or should there be a positive case.

Please dispose of all cleaning cloths & sponges after the final bathroom clean of your stay at Hus-Ski. There are adequate supplies in the storeroom for incoming guests to use.

Method/Approach	Actions
Ventilate rooms before you clean.	Allow fresh air to circulate for at least 20 minutes. If possible, leave all windows open during the entire cleaning process.
Wash your hands thoroughly before and after each cleaning.	Use soap and water, and scrub for at least 20 seconds. If that’s not possible, use a hand sanitizer with at least 70% alcohol.
Wear gloves while you clean. Sanitize hands before and after using gloves.	Gloves should be thrown out after each weekly clean.
Clean, then disinfect/sanitise.	Cleaning is when you use soap or detergent based products (CitraGold) and water to remove dirt, germs and impurities. Disinfecting refers to the use of chemicals like bleach or alcohol to kill germs. Doing both is the best way to minimise the risk of infection.
Focus on frequently touched surfaces.	Light switches, doorknobs, and tap handles are just a few of the areas you’ll need to disinfect.
Lounges and other soft, porous surfaces.	Carefully remove any visible dirt or grime, then apply a non wetting spray of hand sanitiser and allow it to “air dry”.
Vacuum cleaners	Clean and sanitise after each vacuum cycle.

General Cleaning Checklist for Lodge Areas

Area	Items to Clean/disinfect	
General	Doorknobs/surfaces Cleaning appliances: Hanging spaces Radio, TV and associated remote controls Laundry sinks, washers Light switches Railings	Tabletops Thermostats/heaters Windowsills and window handles Vacuum cleaners
Kitchen	All utensils, appliances, pots/pans, etc Cabinet & drawer handles Dishwasher Refrigerators and freezer Condiments: oil, salt and pepper shakers, commonly used spices and containers, etc. Garbage, recycling & compost bins	Sinks, benchtops Ovens/microwaves Fridges – handles, internal areas Window sills Cooking products
Bathrooms	Shower doors Showers and tubs and sinks, light switches, heater switches and power points	Tap handles and spouts Toilets Window sills and window handles
Dining	Light switches Railings Tabletops, bench seats Curtain pulls	
Lounge	Doorknobs Railings Light switches	Lounges especially arm rests Railings Tabletops Window sills and roller blind chains
Bedrooms	Hangers and luggage racks, bedside tables, lights, heaters	Cupboards/dressers, light switches blind cords